

**On-Call Planning and Engineering Services RFP  
Questions and Answers  
June 4, 2018**

**1. Please verify the number of firms to be selected**

The CID reserves the right to select any number of firms but at this time expect to select two.

**2. Page 4, 2<sup>nd</sup> paragraph states the selected team must be able to perform all categories listed, but page 8 under 2.1 Project Information states teams may submit for all or a portion of these services. Please verify which is correct.**

You may elect to only propose to provide a limited range of services. This may impact the scoring by the selection team.

**3. In reference to Page 6, Paragraph 1.7.1 - Please clarify if Exhibit C is the same as Appendix C.**

Yes, Exhibit C is the same as Appendix C.

**4. On p. 8, section 2.1 Project Information, what are the services anticipated for Category 16: Emergency Response Assistance-Field Assessment?**

We expect these to be related to engineering issues and could include items such as pavement failures, evaluating unforeseen construction issues and the like.

**5. Item 2.3 General Scope of Services – Description of Tasks appears to be missing text. The last line of the paragraph isn't a complete sentence, and simply says "Streetscape/Landscape Architecture services". Should there be additional text? See Page 9, Item 2.3**

That phrase should have been deleted. This is one of the list of services being requested.

**6. On page 9, can the reference to "Streetscape/Landscape Architecture Services" in section 2.3 be clarified?**

That phrase should have been deleted. This is one of the list of services being requested.

**7. Does the contract have an overall DBE goal, or will task orders have separate DBE goals? How is DBE participation being scored?**

There is no specific DBE goal. It is the desire of the CID to see a good faith effort to include DBE participation. This will simply be scored as a yes/no in the evaluation process.

**8. In reference to Paragraph 3.1 - In our submittal for the Technical Statement of Qualification, is it a requirement to include a resume for each team member for the Qualifications of the Team?**

*The Project Manager and others you deem key team members should have resumes included. Others are optional.*

9. In reference to Page 11, Paragraph 3.1 b. - We understand that the Technical Statement of Qualification calls for a 20-page limit. If a firm is submitting for multiple service categories in the scope, can the resumes be exempt from the page count

*Brief resumes for key team members will be sufficient. There will be no exemptions from the page count other than those stated in the RFP.*

10. Can billing rates be provided separately for the prime consultant and each subconsultant for services that each firm will be providing?

*Yes, billing rates for each organization may be submitted separately. They should be packaged in one sealed envelope as per the instructions in the RFP.*

11. Will any expenses be considered reimbursable by the CID?

*Basic expenses that are traditionally included in the company's overhead rate will not be reimbursable. On a Task Work Order basis, the CID will consider inclusion of some direct cost items.*

12. We received three related inquires:

- On p. 14, section 4.5, would you consider revising the indemnification language with the selected consultant to be consistent with HB 943?
- Will the indemnification requirements in the professional services contract, when awarded, be written in such a way as to be consistent with OCGA 13-8-2?
- Would you be willing to make the following changes to Section 4.5 (highlighted in red)?

#### **4.5 Indemnification**

***Consultant shall be responsible for and shall indemnify and hold CID harmless from any and all claims, demands, costs, damages and expenses of whatever nature (including, without limitation, attorney's fees) to the extent relating to or arising from (a) Consultant's breach of any of the representations and warranties contained herein; (b) Consultant's failure to materially follow CID's specifications; (c) Consultant's other breach of the material terms hereof; or (d) negligent ~~any other~~ act(s) or omissions(s) of Consultant, its employees, independent contractors, agents, and suppliers.***

*The website now includes a copy of the Professional Services contract that addresses the indemnification. If a team is selected and wishes to request changes, the CID attorney will review and determine if the requests are acceptable.*

13. Can Gateway85 CID provide a sample professional services contract for our internal review?

*Yes, the anticipated professional services contract is posted along with these Questions and Answers.*