



**Freight Plan RFP
Questions and Answers
August 8, 2018**

1. Based on funding sources, is there a DBE involvement interest?

As noted in the RFP, the CID encourages DBE involvement in all of its projects. This project is partially funded by a grant from the Atlanta Regional Commission (ARC), so we encourage prospective proponents to review ARC's DBE policy. Information on ARC's DBE policy can be found at: <https://cdn.atlantaregional.org/wp-content/uploads/arc-2016-dbe-plan-v2.pdf>

2. Are joint ventures allowed?

Yes, joint ventures are allowed. The form of the proponent's team is flexible, however, the CID will only contract with one legal entity.

3. Will responses to all questions be sent out to everyone with a question?

The CID does not email responses, but will, in accordance with the schedule provided in the RFP, compile the questions submitted and post responses to all questions on the CID website as an Addendum.

4. Is the organizational chart to be included in the 'Experience of other key team members and their proposed roles on this project. (3 pages max)' section? Page B-3, Number 2: Experience of other key team members and their proposed roles on this project. (3 pages max)

An organizational chart should be included and will not be counted toward the three-page maximum for this section.

5. Is there a limit to the types of documents/items that can be included in the appendix? Page B-8, Number 8: Other relevant information concerning your proposal shall be included in the appendix (no page limit).

No, there is no limit, however, there is no plan to include information outside of the requested proposal in the grading process.

We received related inquiries on two items:

6. Can you elaborate more on item e page b-2 -- "Most advantageous and in best interest of the CID"

Question: Can you please clarify what is meant by criteria (e), "Most advantageous and in the best interest of the CID"? Citation: Page B-2 of the RFP

The CID intends to use the Freight Plan as a guidebook for projects as well as a way to promote and support its planning/economic development mission. It is expected that proponents will demonstrate an understanding of the unique nature of a CID, and that this understanding will inform their approach to the project and outputs.

7. May we include a cover letter? If so, is it included in the page count?

Question: On pages B-3 and B-4, regarding the proposal contents, there is no mention of a cover letter. May we include a cover letter prior to Section 1, Background and Experience of Team? Will inclusion of a cover letter count against the page limit in one of the specified sections? Citation: Pages B-3 and B-4, under Minimum Requirements for Submission, of the RFP

Yes, a cover letter may be provided. If a cover letter is provided, it is included in the page count.