

**Beaver Ruin Safe Routes to School Pedestrian and Bicycle Improvements (P.I. #0012640)**  
**RFQ Questions and Answers**  
**April 11, 2013**

1. Question: Would you please provide a list of area classes that are to be included in the prequalifications for this submittal to insure none are omitted? Referencing Page 5, 3.f. Appropriate GDOT prequalifications.  
Answer: Prequalification is a GDOT requirement for federally funded projects. Submitting firms should determine the appropriate prequalification areas for the project scope of work.
2. Question: Are you requiring one original and 5 copies (for a total of 6) or just 6 copies of the submittal?  
Answer: One original with signatures and 5 copies should be submitted for a total of 6.
3. Question: Is a cover letter included in the page limit?  
Answer: No, a cover letter is not required to be included in the page limit.
4. Question: Is a front/back cover included in the page limit?  
Answer: No, the front/back cover will not be included in the page limit
5. Question: Is the Certificate of Insurance and the GDOT Prequalification Forms included in the page limit?  
Answer: No, all certificates and forms can be included as an appendix and will not be counted toward the 10 page limit.
6. Question: Will the CID define the required area classes for GDOT pre-qualification? Or does the Consultant simply make their own determination as to what area classes are important?  
Answer: Consultants must make their own determination (see answer to Question 1).
7. Question: Has a DBE goal or target been established? Can you clarify how the 10 points in the evaluation scoring will be applied for DBE utilization? For example, if a team proposes to exceed the established goal, do they get all 10 points?  
Answer: Firms will be awarded the full 10 points for meeting GDOT's DBE goal.
8. Question: In the first paragraph on the first page, it states that submitting firms "must demonstrate that they have knowledge of the Safe Routes to School / Pedestrian and Bicycle implementation projects". We do not have specific GDOT "Safe Routes to Schools" project experience, but we have completed several ped/bike projects for local municipalities that have provided connections to schools. How important is the specific "State Routes to Schools" projects to the overall proposal, and is it possible to show experience with other bike/ped projects that would be equivalent?  
Answer: Firms must demonstrate knowledge of Safe Routes to School (SRTS) and/or Pedestrian and Bicycle implementation projects. Previous SRTS project experience is not a requirement.
9. Question: It states a potential multi-use trail, so does that mean you are considering adding bike lanes or shared lanes and are not set on a multi-use path?  
Answer: The project is described in the TIP as a potential multi-use trail to allow for flexibility. However, a multi-use trail is the preferred option.

10. Question: There is a sidewalk all the way along the route on the south side and part of the way on the north side. Do you have a preference which side the multi-use path is placed?  
Answer: This will be determined in the conceptual phase. However, the SRTS Plan calls for a multi-use path on the south side of the road. This is also that side that would provide direct access to the school.
11. Question: If the project has enough funds, would the scope include work on the north side or both sides? If yes, then it looks like c&g and drainage would need to be included in the design for the areas on the north side that doesn't have curb and gutter (unless those areas have enough ROW for the MUP to diverge from the roadway).  
Answer: We do not anticipate that the programmed funding will cover work on both sides of the road.
12. Question: Under the General Instructions Item #3 states the "qualifications should be limited to 10 pages, excluding resumes of assigned personnel and firm experience." Will the cover letter, GDOT prequalification form, DBE certification form and liability insurance coverage be included in this 10 page limit?  
Answer: See answers to Questions 3 and 5.
13. Question: Under the General Instructions Item #3b requests an "annotated list of related work completed or in progress". Is there a specific format, information, and time period that you are requesting?  
Answer: Firms should use their best judgment in determining how to list related work. There is no specific format.
14. Question: Under the Scope of Work section, a list of services are explained for this project, including: architectural/landscape, civil, structural, electrical, mechanical, geo-technical, utility, communications, engineering services, lighting design, graphic design, etc. Should our comprehensive team be able to show expertise or capabilities in all of these areas?  
Answer: The comprehensive team should be able to provide capabilities in to cover the scope of work.
15. Question: In the General Instructions section, the RFP specifies that items A. through I. must be included within the 10 pages of the qualifications package. Are the GDOT pre-qualifications letter, DBE certificate, liability insurance coverage, and suggested modifications included in this 10-page limit?  
Answer: See response to Question 5. Suggested modifications will be included in the page limit.
16. Question: Is there a certain DBE percentage requirement that each proposing team must meet?  
Answer: See response to Question 7.
17. Question: Can you please confirm the Georgia DOT prequalification categories required for this project? If the Primary consultant has the appropriate pre-qualifications, is it necessary for the sub-consultants to also be prequalified with the Georgia DOT?  
Answer: See response to Question 1 – consultants and sub-consultants must be prequalified for the work they are performing.